



**AB 617 Portside Community Steering Committee
Meeting Agenda + NOTES**

3/28/2023

5:00 pm - 7:00 pm

Virtual Meeting via Zoom

[Click here for meeting materials](#)

Meeting Objectives

- Review and vote on proposed amendments to the Portside Community Steering Committee (CSC) Charter
- Discuss Portside CSC working groups/subcommittees meeting logistics and next steps for meeting
- Learn about San Diego Gas & Electric's (SDG&E) Power Your Drive for Fleets program

Meeting Action Items

- Approval of 2/28/2023 meeting notes and March meeting agenda
- Approval of motion to approve Charter amendments allowing email voting in between meetings and, in cases where a time sensitive item discussed at a meeting is moved to an email vote, require CSC members absent from that meeting to review the recording before voting.

Agenda

- I. Welcoming Remarks (Chuy Flores & Ana Cuevas-Flores, Co-Facilitators) 5:00 pm**
- a. Review Meeting Objectives & Agenda
 - b. Community Steering Committee (CSC) member Introductions and Roll call
 - i. **Dr. Alejandro Diaz** will no longer serve as a medical expert on the Portside Steering Committee.
 - c. General Updates
 - i. **Tim Garrett** from the San Diego Association of Governments (SANDAG) announced that they are seeking public input via an [online survey](#) to inform the [San Diego and Imperial Counties Sustainable Freight Implementation Strategy](#). The survey will be open through April 14th and is available in both English and Spanish. The survey asks questions about current freight issues and which sustainable freight projects and solutions the region should pursue to address them.
(A) Please contact Tim.Garrett@sandag.org for any questions about the Strategy.
 - ii. **Domingo Vigil** from the San Diego County Air Pollution Control District (SDAPCD) shared a Q&A document regarding the California Air Resources Board's Portside Community Air Toxics Model (See Attached). The purpose of the model is to identify risk, prioritize strategies for the Portside Community, and aid SDAPCD in identifying a potential risk reduction goal for the community. SDAPCD will begin conversations with the Portside CSC to determine next steps for establishing a risk reduction goal for the Portside Community Emissions Reduction Plan (CERP). SDAPCD will raise this with the CERP Implementation subcommittee to get this work started.
- II. Approval of 2/28/2023 Meeting Notes and tonight's agenda 5:10 pm**
- a. Motion to approve February's Meeting Notes with no changes by **Josephine Talamantez**.
 - i. Seconded by **steering committee member**.
 - ii. MOTION PASSED unanimously
 - b. Motion to approve tonight's agenda with no changes by **Sara Giobbi**.



- i. Seconded by **Josephine Talamantez**.
- ii. MOTION PASSED unanimously

III. Discussion and Vote: Proposed Updates to Portside CSC Charter (Facilitation Team) 5:15 pm

- a. [Link to Presentation](#)
- b. **Chuy Flores** presented proposed updates to the [Charter](#) for the Steering Committee members to consider. CSC members weighed in on the updates and approved a motion to 1) allow email voting in between meetings and, 2) in cases where a time sensitive item discussed at a meeting is moved to an email vote, require CSC members absent from that meeting to review the recording before voting. The motion also directed SDAPCD and the Facilitation team to review the Charter for any inconsistencies and bring back recommended changes, if necessary, to a future CSC meeting.
- c. Questions and comments
 - i. **Jack Monger** recommended via email that members who missed a meeting be required to acknowledge they viewed the meeting recording before casting a vote over email.
 - ii. **Maritza** asked what would constitute an excused absence and how members would be verified to ensure they watched the recording.
 - (A) **Chuy** responded that excused absences just require committee members notifying the facilitation team that they are unable to attend before the meeting. Members would also be required to acknowledge via email that they have viewed the recording before being able to vote.
 - iii. **Nick Paul** asked how soon after the meeting recording and notes are send out to committee members.
 - (A) **Chuy** replied that recordings are immediately available after the meeting. High level notes are usually sent within a week of the meeting and full notes are sent the week before the steering committee meeting.
 - (B) **Nick** proposed erasing the line from page eight, paragraph four, of the charter that reads “The Steering Committee may conduct email voting on time sensitive items after it was discussed at a public meeting,” because it might delay time-sensitive items.
 - a. **Chuy** shared that a procedural issue that has been brought up before is how to motion and second items over email and suggested having a second procedure for letters that require a straightforward yes or no.
 - (C) **Nick** made a motion to erase the requirement for issues to be brought up in a public meeting before being voted on and to discuss alternatives for motions at a future steering committee meeting.
 - (D) **Janice Luna Reynoso** proposed an alternate motion where urgent items can be motioned and seconded by steering committee members via email.
 - a. **Chuy** suggested the facilitation team make edits to the charter and then bring the item back for the April meeting.
 - b. **Janice** seconded Nick’s original motion to remove the language above from the charter, discuss alternatives to making and seconding motions, and to require members to acknowledge they reviewed the meeting recording before voting on an item via email.
 - (E) Voting Action
 - a. 13 Aye; 0 Nay; 2 Abstain
 - b. MOTION PASSED



- IV. Workshop: Portside CSC Working Groups/Subcommittees (SDAPCD) 5:40 pm**
- a. **Monique Lopez** provided a summary of the first working group activity that took place at the February meeting. Each working group/subcommittee then met to discuss meeting logistics and [identify priorities](#) based on the potential activities drafted from the February meeting.
 - i. Please contact Monique (Monique.Lopez@sdapcd.org) for additional questions or comments regarding the Portside CSC charter.
 - b. **Poll Results:**
 - i. **CERP Implementation and Funding:** The subcommittee discussed and agreed to meet once a month during existing CERP/MCAS subcommittee time for one hour.
 - ii. **Outreach:** The majority agreed to meet during CSC meetings either monthly or quarterly, alternating in-person and virtually.
 - iii. **Air monitoring:** All voted to meet at quarterly in-person Portside CSC meetings.
- V. Presentation: Power Your Drive for Fleets Program (SDG&E) 6:30 pm**
- a. [Presentation link](#)
 - b. **Nick Badillo** from the San Diego Gas and Electric Company (SDG&E) provided an overview of the Power Your Drive for Fleets (PYDFF) program as well as Rule 45, a new electric vehicle (EV) rule to reduce costs. SDG&E also invited folks to their [EV Fleet Day](#) which will take place on April 6, 2023 from 9am to 3pm at the Port of San Diego Pavilion on Broadway Pier.
 - i. Please contact Nick Badillo (NBadillo@sdge.com) for additional questions or comments regarding the Power Your Drive for Fleets program.
 - c. **Questions and Comments**
 - i. **Josephine** asked if it is possible to get a copy of the presentation.
 - (A) **Chuy** shared that a link to the presentation will be shared with the steering committee.
 - (B) **John Alvarado** also requested a copy of the presentation and contact information for Nick.
 - ii. **Nick Paul** asked how the requirement to demonstrate a long-term electrification growth plan and schedule of load use would work with smaller businesses in Barrio Logan that might only have two trucks.
 - (A) **Nick Badillo** shared that they can create individual plans to accommodate businesses that may not be able to transition all their fleets at once and that they encourage the increase of volume of electric vehicles within a fleet or the volume of electricity, but this is over a 10-year period.
- VI. Public Comments (Chuy Flores, Co-Facilitator) 6:45 pm**
- a. Reserved for comments on items not listed on the agenda
 - b. Each speaker is limited to 3 minutes
- VII. Closing Remarks 6:55 pm**
- a. Committee feedback on meeting, future agenda topics
- VIII. Adjourn 7:00 pm**

The next meeting is scheduled for 4/25/2023 and will be held virtually over Zoom.

Portside Community Steering Committee Attendance and Vote Sheet

Date: March 28, 2023

Name	Affiliation	Present	Primary/ Alternate	Voting Item: Charter Amendments	Voting Item
1. Keith Corry	City of San Diego	X	P	Aye	
a. Shelby Buso	City of San Diego				
2. Jack Monger	Industry (IEA)				
a. Massie Hatch	Industry (Hatch Consulting)				
3. Sara Giobbi	Industry (NASSCO)	X	P	Abstain	
a. Lydia Pellecer	Industry (BAE)				
4. Sandy Naranjo	Port of San Diego	X	P	Aye	
a. Phillip Gibbons	Port of San Diego				
5. Tim Garret	SANDAG	X	P	Aye	
a. Mariela Rodriguez	SANDAG	X	A		
6. Nick Paul	EHC	X	P	Aye	
a. Joy Williams	EHC	X	A		
7. Martin Reeder	National City			Aye	
a. David Welch	National City	X	A		
8. Roman Partida-Lopez	The Greenlining Institute				
9. Stephanie Yoon	Medical Expert			Aye	
a. Alejandro Z. Diaz	Medical Expert				
10. Diane Vermeulen	CALTRANS	X	P	Aye	
11. Samantha Lui	U.S. Navy	X	P		
a. Helen K. Haase	US Navy				
12. Dinah Willier	SDG&E				
a. Liana Rios	SDG&E				
13. Philomena Marino	Community				
14. Janice Luna Reynoso	Mothers Out Front	X	P	Aye	
15. John Alvarado	Community	X	P	Aye	
16. Hilary Medina	Community				
17. Alicia Sanchez	Community	X	P	Aye	

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Date: March 28, 2023

Name	Affiliation	Present	Primary/ Alternate	Voting Item: Charter Amendments	Voting Item
18.Margarita Moreno	Community	X	P	Aye	
19.Nahomi Sanchez	Community				
20.Vanessa Contreras	Community	X	P	Abstain	
21.Salvador Razo Abrica	Union Representative				
22.Monserrat Hernandez	Community				
23.Silvia Calzada	Community	X	P	Aye	
24.Ashley Valentin Gonzalez	Community	X	P	Aye	
25.Josephine Talamantez	Community	X	P	Aye	
26. Maritza Garcia	Community	X	P	Aye	
	Total Primary (Total Alternate)	16 (3)			
	Hand Vote Aye			13	
	Hand Vote Nay				
	Hand Vote Abstain			2	
	Roll Call Vote Aye				
	Roll Call Vote Nay				
	Roll Call Vote Abstain				